

# MIRAMONT



## Clubhouse Server/Bartender

### JOB SUMMARY

Provide an exceptional dining experience to our members and their guests.

### ESSENTIAL JOB FUNCTIONS

- Receives and greets members and guests in various dining outlets.
- Resolves member and guest complaints.
- Prepares and presents bills to members.
- Prepares to go order and room service orders as needed.
- Acts as a concierge between the member and the kitchen.
- Ensures all food orders are correct and charged accordingly.
- Follows procedures of food handler's as set by the state of Texas.
- Responsible for adhering to proper dress code and conducting themselves in a professional manner at all times.
- Enforces established rules, regulations and policies of the club.
- Assures that all safety, accident and emergency policies and procedures are in place and consistently followed.
- Makes sure the work area both FOH and BOH is clean and stocked throughout the entire shift.
- Attends all staff trainings and tastings in regards to both food and beverage.
- Completes other assignments made by the Clubhouse Manager and Assistant Managers.



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## JOB QUALIFICATIONS

- High School Diploma or equivalent.
- Minimum of one year restaurant, hotel/resort or private club food and beverage experience.
- Good attitude.
- Highly motivated.
- Good communication skills.
- Must be able to lift at least 25 lbs.
- Ability to stand on feet for extended period of time.

## PHYSICAL REQUIREMENTS

While performing the duties of this job, the employee is regularly required to stand; walk; and use both hands to handle or feel. The employee is required to reach with both hands and arms; talk and hear; and taste and smell. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus. The employee must have the ability to multi-task and complete tasks in an accurate and timely manner.

This job description is an outline of job requirements and may not include all job functions that will be required by Miramont Country Club. This description is subject to change without notice.

Email your completed application to [ahernandez@miramont.cc](mailto:ahernandez@miramont.cc).